

Using the F4CP Inside Chiropractic Newsletter template.

INDESIGN:

Create an 8.5x11 empty document. Place the PDF on the page (when you use file:place, select the show import options box and you will be able to import page by page). Add content where the spaces were left for personalizing.

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WORD

Create new document, place the pdf file as a background image. Make updates as noted above.

PRINTER

You can bring the PDF file direct to any printer and ask them to put in the requested items. There will be a charge for that service, but it should be minimal, since most of the design is already done. You can then have them print the newsletter 11x17 and fold to 8.5x11 and then trifold and seal. You can then apply labels and mail first class, or have the printer inkjet addresses and bulk mail (better pricing here).

EMAIL

You can update in InDesign or Word as noted above, save as a PDF file and then email as an attachment.